

HOWARD COUNTY COMMISSIONERS COURT
AGENDA
July 13, 2020

The following item(s) of business will be discussed and possible action taken in a meeting of the Howard County Commissioners' Court to be held on **July 13, 2020. The regular meeting will begin at 3:30 P.M. in the Commissioners Courtroom.** Please note that a **budget workshop will begin at 1:00 PM.** Please see below for meeting location details.

Location: Howard County Courthouse
300 S. Main St
Big Spring, TX 79720

Announcement: Anyone intending to address the Commissioners Court shall complete and turn in the designated form to County Judge. Please silence cell phones.

Call to Order

BUDGET WORKSHOP – 1:00 PM:

Location: Commissioners Courtroom (3rd Floor of County Courthouse)

REGULAR SESSION – 3:30 PM:

Location: Commissioners Courtroom (3rd Floor of County Courthouse)

- **Citizen input for those registered to make comments**
- **Judge Kathryn G. Wiseman, Judge Presiding**
 - Presentation of Judicial Education Record for the Fiscal Year
 - Discussion / Possible Action: Approve Tax Appraisal Budget
- **Sharon Adams, County Treasurer**
 - Discussion / Possible Action: Personnel Consideration
 - Discussion / Possible Action: Treasurer's Monthly Report
 - Discussion / Possible Action: Treasurer's Monthly Payroll Report
 - Discussion / Possible Action: TAC Unemployment Refund Check/Decrease in Rate
- **Jackie Olson, County Auditor**
 - Discussion / Possible Action: Public Workers' Compensation Program Howard County Addendum to the Interlocal Agreement
 - Discussion / Possible Action: Discussion / Possible Action: Approve Invoices
 - Discussion / Possible Action: Approve Purchase Requests
 - Discussion / Possible Action: Approve Budget Amendments
 - Discussion / Possible Action: Monthly Financial Report
 - Discussion / Possible Action: Award bids for county property located at 3707 Old County Airport Rd
 - Discussion / Possible Action: Request to appoint outside auditing firm for the 2019-2020 fiscal year audit
- **Brian Klinksiek, Road Engineer**
 - Discussion / Possible Action: Roadway Maintenance Updates
 - Discussion / Possible Action: Request to approve CTIF Grant Agreement and appoint designated signature authority for grant paperwork; request to approve grant resolution
 - Discussion / Possible Action: Request to approve updated CTIF Grant Project List
- **Commissioner John Cline, Pct. 4**
 - Discussion / Possible Action: Plumbing Issues at the Courthouse
 - Discussion / Possible Action: Release of Right of Way in the Sherdin Subdivision
 - Discussion / Possible Action: Real Estate Contracts – EXECUTIVE/CLOSED SESSION – A closed meeting will be held pursuant to Section 551.0725
- **Brent Zitterkopf, County Clerk**
 - Discussion / Possible Action: Presentation of County Clerk's monthly report
- Discussion of Law Enforcement Radio System and take any necessary action
- Opportunity for mention of any items to be on the future agendas

Attest:



Kathryn G. Wiseman
Kathryn G. Wiseman
Howard County Judge
Phone. 432-264-2203
Fax. 432-264-2238

BY DEPUTY *Nancy Porter*

BRENT ZITTERKOPF
COUNTY CLERK HOWARD COUNTY

2020 JUL 10 AM 11:49

~~FILED~~ *Posted*

BE IT REMEMBERED that on the 13th day of July, A.D. 2020 the Commissioner Court of Howard County met in Budget Workshop @ 1:00 PM and Regular session at 3:30 PM with **KATHYRN G. WISEMAN**, County Judge as the Presiding Officer. The following members were present: **OSCAR GARCIA**, Commissioner Precinct No. 1, (present for Regular session), **CRAIG BAILEY**, Commissioner Precinct No. 2, **JIMMIE LONG**, Commissioner Precinct No. 3 and **JOHN H. CLINE**, Commissioner Precinct No. 4.

The meeting was called to order @ 1:04 PM.

The meeting was turned over to Brian Klinksiek, County Road Administrator, for questions he had concerning the Budget. Commissioners also visited with Stan Parker, Sheriff, and had reports from Jackie Olson, County Auditor.

The meeting was recessed @ 2:41 PM.

The meeting reconvened in Regular session @ 3:30 PM.

Kathryn Wiseman, County Judge, reported to the Court that she met her Judicial training requirements for the Fiscal Year due to being able to carry over 16 hours of credit from the last Fiscal Year. No action needed.

A motion was made by Commissioner Cline and seconded by Commissioner Long to approve the Tax Appraisal Board Budget as presented by Kathryn Wiseman, County Judge. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to approve the Personnel Considerations as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to approve the Treasurer's Monthly Report for June 2020 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Garcia and seconded by Commissioner Bailey to approve the Treasurer's Monthly Payroll Report for June 2020 as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Cline to accept the TAC Unemployment Refund Check in the amount of \$9444.83 as well as a 2020 decrease in rate as presented by Sharon Adams, County Treasurer. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to approve the Public Workers' Compensation Program Addendum to the Interlocal Agreement as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Cline to approve the Invoices as well as transferring the \$22000 remaining balance from the FEMA fund to Equipment Operating and close the FEMA fund, as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Commissioners also agreed to allow Jackie Olson, County Auditor, have the phone records audited by other phone companies to see if there are cheaper options available for County phone service. No action needed.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to approve the Purchase Requests as presented by Jackie Olson, County Auditor. The requests are as follows: LEC & Jail to purchase 2 foggers @ 2 gallons of disinfectant @ \$1698.50; Purchase foggers and disinfectant for the Annex, District Court Building, Courthouse and Library; Maintenance for jeter machine to clean wells around the Courthouse from Black Plumbing @ \$2800; Sheriff for generators and equipment for radio towers from Norwall @ \$18123.14; Annex Tax Office for low bid from BNB Electric for 62 Fluorescent light fixtures, LED panels and dimmer switches @ \$8850; and IT for sound system upgrades for the 3rd floor courtroom @ \$5682. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Long and seconded by Commissioner Garcia to approve Budget Amendments as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

The County Auditor's Monthly Financial Statement for June 2020 was not ready for acceptance at this time according to Jackie Olson, County Auditor.

There were no bids for the County owned property located at 3707 Old County Airport Rd.

A motion was made by Commissioner Bailey and seconded by Commissioner Garcia to appoint Roberts & McGee as the outside auditing firm for the 2019-2020 fiscal year audit as presented by Jackie Olson, County Auditor. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinsiek, County Road Administrator, had no roadway maintenance updates on this date.

A motion was made by Commissioner Cline and seconded by Commissioner Long to approve the CTIF Grant Agreement Resolution and appoint Brian Klinsiek as designated signature with Kathryn Wiseman, County Judge, as interim in the absence of Mr. Klinsiek, as presented by Brian Klinsiek, County Road Administrator. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Brian Klinsiek, County Road Administrator, stated that there are no changes to the CTIF Grant Project List. No action needed.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey for Baldomar Cortez, Maintenance, to go out on bids for plumbing issues in the Courthouse basement as presented by John Cline, Commissioner. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Court moved into Executive/Closed session @ 4:08 PM concerning Real Estate Contracts held pursuant to Section 551.0725 and reconvened @ 4:31 PM.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to continue negotiations with oil companies on County owned land. This action is a result of the Executive/Closed session. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

A motion was made by Commissioner Cline and seconded by Commissioner Bailey to table the Release of Right of Way in the Sheridan Subdivision due to lack of information. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

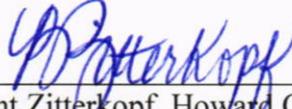
A motion was made by Commissioner Garcia and seconded by Commissioner Bailey to approve the County Clerk's Monthly Report for June 2020 as presented by Brent Zitterkopf, County Clerk. A vote was taken and the members of the Court unanimously voted "AYES". Motion carried.

Kathryn Wiseman, County Judge, informed the Court and the Public that the Howard County Covid-19 count is continuing to rise and encouraged everyone to wear masks anytime out in public.

Court was adjourned @ 4:34 PM.

STATE OF TEXAS
COUNTY OF HOWARD

I, Brent Zitterkopf, Howard County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court authorized proceedings for July 13, 2020.



Brent Zitterkopf, Howard County Clerk
Clerk of the Commissioners Court
Howard County, Texas

